

Instructions for filling in the Pre-Authorized Remittance (PAR) form

1. Fill in form, sign, and attach a cancelled cheque (write 'VOID' across the front of the cheque).
2. The completed form and cancelled cheque can be scanned and sent by email to Helen Ramsay at the following email address: giving@prairiechurch.ca OR sent by regular mail to Helen Ramsay, 111 Lake Park Dr, Winnipeg, MB, R2J 3A7.

NOTES:

- PAR allows your donation to be distributed to 3 ministries:
 - Our Church - which goes to general revenue
 - Presbyterian Sharing
 - Other

However, you can choose any three ministries you want your donations to go toward. Just strike out existing category and write in which one you would like. Current ministries are:

- General Fund
 - Building Fund
 - Presbyterian Sharing
 - PWS & D (Presbyterian World Service and Development)
 - WICM (Winnipeg Inner City Mission)
 - Prairie Student Bursary Fund
- If you attach a cheque, you do not have to fill in the Bank information, just attached a cancelled (voided) cheque. If you don't have a cheque, your bank will be able to provide you the required information:
 - Bank No
 - Transit/Bank No
 - Account No
 - Indicate which month you want the withdrawal from your bank account to occur. The United Church of Canada (UCC) processes PAR forms for the Presbyterian Church. If the application for PAR does not get to the UCC in time for them to process for the 15th of the month, your PAR withdrawals will begin the following month.